Information Technology Committee
Minutes of September 16, 2015 meeting via ZOOM

Julie Cascio brought the September 16 meeting to order at 10:00 am ADT
Attendees
Bill Barnes <bill.barnes@alaska.edu>, CRCD
Falk Huettmann <fhuettmann@alaska.edu>, IAB, CNSM
Julie Cascio <jmcascio@alaska.edu>, SNRE, CES, chair
Rorik Peterson <rapeterson@alaska.edu>, CEM
Siri Tuttle <sgtuttle@alaska.edu>, CLA
Alba Ruth Prato <arprato@alaska.edu>, School of Management
Joanne Healy jhealy7@alaska.edu, School of Education
Chris Lott chris.lott@alaska.edu, elearning, ex officio
Martha Mason <martha.mason@alaska.edu>, OIT, ex officio

Not present:
Debra Kouda <dckouda@alaska.edu>, OIT, ex officio
Eric Collins <recollins@alaska.edu>, School of Fisheries and Ocean Science

New committee members are Joanne Healy, School of Education, Alba Prato, School of
Management, and Eric Collins, School of Fisheries and Ocean Science. No faculty has been
proposed yet from the Library.

Bylaw proposal. The Committee reviewed the proposed Bylaw Section 3, Article V: Committees,
E. Permanent, 9. Information Technology Committee:

*The Information Technology Committee will address information technology issues and needs
affecting aspects of work in which faculty engage.*

*They will also be the recognized committee to work with requests submitted for consideration
by the Office of Information Technology (OIT).*

Members shall be appointed by the Faculty Senate President.
Appointments for Faculty Senate members are for 2 years (same as Faculty Senate tenure).
Members who are not Faculty Senators may be appointed to one-year terms.

*To help ensure that perspectives from across UAF are represented, membership will consist of
at least five representatives, with not more than one from each of the schools, colleges,
institutes or libraries.*

Representatives from OIT and E-Learning shall be

Between meetings, votes may be taken via email for time-sensitive issues if relevant materials are made available in time for members to make the decision. Three days will be allowed for the vote.
The committee voted unanimously to send this wording forward.

Transition to electronic course evaluations – Chris Lott provided an update.
- The summer pilot allowed faculty to add up to 8 questions. Measures of return rates and general comments from faculty were collected. A 30% decline of returns was seen, which is typical. Elearning students were also in this pilot. He will send out a memo that shows who was included in the pilot.
- The Roll out this fall will include marketing and communications. Concern was expressed about the low return rate. There has historically been a 62% rate of return on paper evaluations.
- The results did not show that disgruntled students were the ones to fill the surveys out.
It is suggested to devote time in class to promote filling out course evaluations. Students want to believe that the info given will actually make a difference and are currently uncertain that this is the case. The electronic evaluation is accessible by mobile devices. The downside of using a mobile device is that there is limited feedback. Filling it out online more feedback is provided. How evaluation summaries will be provided in the promotion and tenure process is being discussed with faculty and deans.

Rollout and maintenance of smart classrooms in budget-constrained times - Martha Mason reported.
Smart classrooms - Smart classrooms bridge geographic gaps. 75 classrooms, auditoriums and lab spaces are equipped with instructional technology at varying levels. There are four tiers. Tier I classrooms contain basic computer projection, laptop connectivity, and audio (amplification, speakers) capabilities. Tier II includes all Tier I equipment with the addition of an in-room computer, and a DVD playback device. Tier III includes all Tier II equipment plus one or more of the following: document camera, digital displays, or interactive display. Tier IV includes all Tier III plus lecture capture and/or video conferencing capability.

Maintaining Smart Classrooms is a challenge and the rooms with the most recent upgrades are in high demand. There is no dedicated Smart Classroom fund for refresh. In 2011 Chancellor Rogers initiated a $1 Million instructional technology investment. These funds were disbursed over a three-   T   d

Issue of background noise on the line.

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