

Faculty Development, Assessment and Improvement Committee  
Minutes 2-1-18  
Draft submitted by Karen Jensen

- I. Sarah Stanley called the meeting to order at 1:05pm.
- II. Present: Sarah Stanley, Steve Hunt, Karen Jensen, Madara Mason, Jessica Skipper, Emily Perryman [not a quorum, committee has 9 voting members so needs 5]r n

or unit with the best response rates overall. Other suggestions for incentives for faculty and students to do evaluations were offered.

The committee may need to add this charge to its Bylaws; Karen will investigate and make a recommendation.

The group agreed to plan a promotional video, based on interviews with the faculty with highest response rates. We'll create a planning document on Team Drive.

VIII. Meeting was adjourned at 2:10pm.