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| | | | Rose Meier |

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| ***1. ACTION DESIRED (CHECK ONE):*** | Trial Course | | New Course | |

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| ***9. CONTACT HOURS PER WEEK*** | 1.5 hr/ wk | LECTURE hours/weeks | | LAB hours /week | | PRACTICUM hours /week |

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| | Date | |
| Signature, Chair<br>Faculty Senate Review Committee: ___Curriculum Review ___GAAC<br>___Core Review ___SADAC | | |

***ADDITIONAL SIGNATURES: (As needed for cross-listing and/or stacking)***

| | | |
|---|---|---|
| | Date | |
| Signature, Chair, Program/Department of: | | |
| | Date | |
| Signature, Chair, College/School Curriculum Council for: | | |
| | Date | |
| Signature, Dean, College/School of: | | |

This list is online at:
http://www.uaf.edu/uafgov/faculty-senate/curriculum/course-degree-procedures-/uaf-syllabus-requirements/
The Faculty Senate curriculum committees will review the syllabus to ensure that each of the items listed below are included. If items are missing or unclear, the proposed course (or changes to it) may be denied.

During the first week of class, instructors will distribute a course syllabus. Although modifications may be made throughout the semester, this document will contain the following information (as applicable to the discipline):

Title, ‰ number, ‰ credits, ‰ prerequisites, ‰ location, ‰ meeting time (make sure that contact hours are in line with credits).

Name, ‰ office location, ‰ office hours, ‰ telephone, ‰ email address.

Course textbook title, ‰ author, ‰ edition/publisher.
‰ Supplementary readings (indicate whether ‰ required or ‰ recommended) and
‰ any supplies required.

‰ Content of the course and how it fits into the broader curriculum;
‰ Expected proficiencies required to undertake the course, if applicable.
‰ Inclusion of catalog description is *strongly* recommended, and
‰ Description in syllabus must be consistent with catalog course description.