Get Started: Complete the fields above

(1) Type NEXT in the Proposal Code field
(2) Click Go

Main Tab

(1) Chart of Accounts. Enter "B" only
(2) Responsible Organization: Enter the parent unit's D-level org. code or query via the drop-down.
(3) Long Title: Enter the official title of the proposal, as submitted to the sponsoring agency (256 character limit).
(4) Title: The short title will default from the first 35 characters of the long title. (auto-populates)
(5) Agency: Enter the highest-level alphanumeric agency code, or query via the drop-down (e.g. FNSF001, NASA001).
(6) Principal Investigator ID: Enter the Principal Investigator's 30xxxxxx ID number, query via the drop-down, or query via the name box.
(7) Is There a Co

(17) Initial Period Start Date: Start Date for the first period of performance (Typically the first year)
(18) Initial Period End Date: End Date for the first period of performance (Typically the first year)
(19) Expected Date: If the expected date of award or notice is known enter here
(20) Probability Rate: Skip this field
(21) Proposal Type: Click the button with the

xNC – New Competitive

        x   Vice Chancellor for University and Student Advancement (VCUSA)

(26)   Major Programs: If this is a proposal for a Major Program as defined by 2 CFR 200 select YES
(27)   Peer Review: If this proposal will be peer reviewed select YES
(28)   Peer Review Type: If the review type is known select from drop down
(29)   Alaska Specific: If the work being done is specific to Alaska select YES
(30)   Geo. Location of Research: Select where the majority of the work will take place
(31)   Country(ies): If there are foreign collaborations select the countries collaborating
(32)   Yr 1-Yr 5: Enter the dates per year and the amount requested of federal funds per year. These totals should match the amount i
        Amount Requested

Click Save and Note S number Generated in Top Left Corner
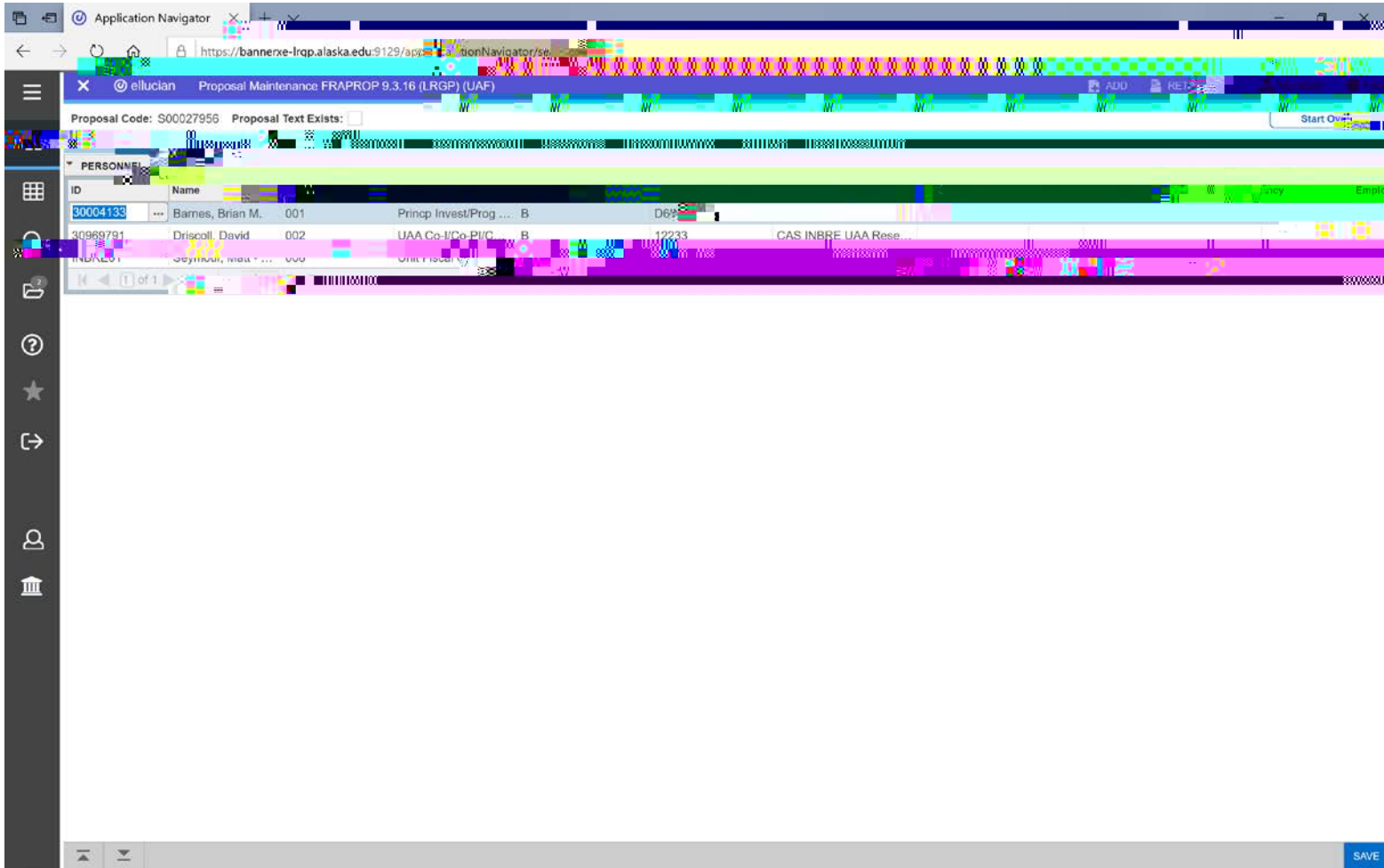
Personnel Tab

(1) PI ID: No action needed.
(2) Enter any Co-Investigators/Key Personnel as listed officially in the proposal or proposal budget.
    x   UAF Co-I is 003.
    x   UAA Co-I is 002.
    x   UAS Co-I is 004.

Click Save

Indirect Cost CodeTab

    (1) Chart of

Cost Share/Match

(1) Chart of Accounts: This transfers from the Main Tab
(2) Orgn Code: This transfers from the Main Tab
(3) Negotiated Indirest Cost Rate: This is the Indirect Rate that should be used
(4) Limited Indirect cost Rate: If there is a lower indirect rate that is being used enter that rate here
(5) Internal Direct Costs: Direct University Cost Share (e.g. salary, fringe benefits, supplies, travel)
(6) Internal F&A: F&A on the direct costs
(7) Unrecovered F&A: Enter any unrecovered F&A that the Univerisity is allowed to use for cost share. **Unrecovered F&A must be approved by the agency prior to use**
(8) Internal Total: Automatic Sumation
(9) Third Party Commitments: Enter any third party match commitments here. **University Cost Share Policy states that Third

Subawards

If the University is a subawardee to another entity enter the PRIME Information.
- (1) Agency: Enter the highest-level alphanumeric agency code, or query via the drop-down (e.g. FNSF001, NASA001).
- (2) Agency Name: Autopopulates
- (3) (3) Agency Prime Contract Number: Leave this blank
- (4) Percentage: If known enter the University percentage of total award amount requested
- (5) Sponsor tA(s)MC /5.4(36l .2 2-0.6(k/36Td4( ) 76l0C /5.410802 5/TT1 sTw) 29.22) T0 -0.003yvs-1.9a Tw(20.383 0cTTn1 1)Tf.-0.00

User Defined Data Tab (1 of 2)

(1) The codes can be queried via the "Literal" dropdown menu. At a minimum, the first and predominant activity type code must be entered for either:
  - x Sponsored Research = RESEARCH/DEVL
  - x Sponsored Instruction/Training = OTHERTRAINING8 -0 0 10.02 81.19ld -0.001 Tw 2.293 0 Td [(o)45a)'RÐ,) "¢2h

- x OTHER = Not used.
- x OUTREACH = The project will involve substantial outreach and engagement activities
- x PROGRAM = Program income
- x RECOMBINANT DNA = The project will involve research using rDNA