

# University of Alaska Fairbanks

## Withdrawal Policies and Procedures

There are two definitions for withdrawal:

1. Official Withdrawal
2. Unofficial Withdrawal

Official withdrawals occur when a student actively withdraws from classes through the Office of the Registrar or through UAOnline. A W grade is issued on the transcript. This occurs between the last day to add and drop courses and the last day to withdrawal (dated published in the academic calendar and catalog each year). The last day of attendance is the day the student initiated the withdrawal.

The steps to officially withdrawal from course can be found in the UAF Registration Guide:

[https://www.uaf.edu/handbook/register/process/#withdrawing\\_courses](https://www.uaf.edu/handbook/register/process/#withdrawing_courses)

Unofficial withdrawals occur when a student stops attending courses and earned 0 credits during a term. This can include any combination of W, FW, NB, F, AU or NC grades. The last day of attendance is the last day the student participated in an academically related activity and is reported by the instructor at 1.0000 Satisfactory Academic

Progress Policy and may lead to a [Return of Title IV Aid Calculation](#).

---