

University of Alaska Fairbanks

Departmental Deposit Form

Department: _____		PO Box: _____		Phone Ext: _____		Date: _____				
Cash Count Detail		Description <small>(Up to 30 Characters per Item)</small>		Detail Code	OR	Account Number		Amount		
						Fund	Org	Acct	Activity	
Total To Bank	Currency	\$ 100.00	_____							
		\$ 50.00	_____							
		\$ 20.00	_____							
		\$ 10.00	_____							
		\$ 5.00	_____							
		\$ 1.00	_____							
	Coins	\$ 0.50	_____							
		\$ 0.25	_____							
		\$ 0.10	_____							
		\$ 0.05	_____							
		\$ 0.01	_____							
	Total Cash:		_____							
	Total Checks, Money Orders, & Travelers Checks:		_____							
	Credit Cards:									
	Visa/MasterCard		_____							
Manual Credit Cards		_____								
		Amount Over / (Short)								
Total Cash Items:		← Totals Must Be The Same Amount →				Total Deposit:		_____		
Deposit Prepared By: _____					Deposit Verified By: _____					